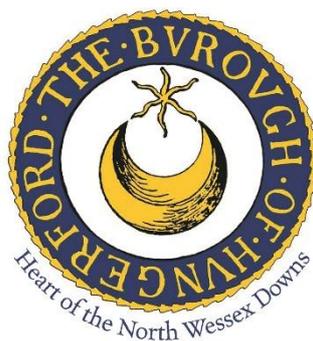


# HUNGERFORD TOWN COUNCIL

The Mayor  
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5<sup>th</sup> September 2023

To: Cllrs Fyfe, Hudson, Simpson, Winsor, Keates, Greenwell, Carlson, Cole, Armstrong and Coulthurst. Also, to all other Councillors for information including District Councillors and press.

You are summoned to a meeting of the **Environment and Planning Committee** to be held on **Monday 11<sup>th</sup> September 2023** commencing at 7.00 pm in the Library building, Hungerford.

All planning documents relating to items 48 and 49 are available on the West Berkshire Council planning portal: [West Berkshire Council Planning and Business Control Services](#) and [West Berkshire Council Appeals](#)

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Mrs C Barnes  
Town Clerk

## AGENDA

- EP2023044 Apologies for absence
- EP2023045 Declarations of interest
- EP2023046 Approval of Minutes of the Meeting held on 14<sup>th</sup> August 2023 and update on actions.
- EP2023047 Propose approval to changes to WBC Consultation document

**EP2023048****Planning applications:****a) 23/01848/FUL**

13 Bridge Street – Ms Julie Lloyd

Change of use from A1 Retail to C3 Dwelling of a single room fronting Bridge Street

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**b) 23/01918/HOUSE**

Lock House, The Marsh – Prime Oak

Erection of oak framed orangery to side of existing dwelling

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**c) 23/01955/HOUSE**

5 Fairview Road - Ms Sarah Leach

Installation of 12 solar panels to the South East facing roof, at the front of the property. Solar panels will not extend above the ridge of the roof. Bird mesh will be installed to prevent birds roosting. Please see attached diagram for position of solar panels. The installer is Home Smart Energy, as part of the West Berkshire Council Solar Together scheme

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**d) 23/01353/HOUSE**

1-2 Park Street - Mr and Mrs J Talmage

Notification only. The design and form of the dormer has been amended from a flat roof dormer to a pitched roof dormer. Any previous comments will be taken into account when a decision is made on this application. HTC proposed no objections to the original application.

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**e) 23/02053/HOUSE**

13 Bourne Vale - Mr Willis and Miss Tarockova

Proposed first floor alterations to include new dormer windows to front and rear elevations

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**EP2023049****Case Officers Reports:****a) 23/01175/PACOU**

125 High Street – Ravensford Estates Ltd

Application to determine if prior approval is required for a proposed: Prior Notification requirement under Part G of the GPDO for the change of use of the upper two floors from ancillary retail space (Class E) to form 2 apartments.

DEEMED DISCHARGE. HTC proposed objection due to inadequate parking information and the impact on a valuable retail store. The application was called-in by the District Councillors.

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**b) 23/01633/COND**

19 Sarum Way - Mrs Frances Day-Wilson

Approval of details reserved by Conditions 3 (Materials) and 5 (Spoil and Waste) of approved application 22/02575/FUL: Demolition of the existing bungalow and garage.

Construction of a new single storey dwelling and separate garages and a heat pump

APPROVED. Although HTC did not consult on the COND application, the committee proposed support to the FUL application.

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**c) 22/03034/FUL**

Land South Of Kennet and Avon Canal and North Of Tesco Everland Road - Sir John Edward Astley Troup

Three new dwellings and associated works (Re-submission of 21/01722/FULD)

APPROVED. Hungerford Town Council proposed object on the grounds of access through the unadopted road (eg for emergency services and refuse collection).

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**d) 23/01064/FUL**

Norgate House, Tealgate - Sir Peter Birkett

Installation of 8r Velux windows to the roof above existing office spaces. Velux windows in each space.

APPROVED. Hungerford Town Council proposed no objection (NB the windows were installed before the planning application was approved but no action taken by WBC at the time).

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**e) 23/01650/FUL**

Norgate House, Tealgate - Sir Peter Birkett

Change of use of office building (Class E) to education use (Class F1(a)), minor external alterations and associated works to curtilage, including provision of outdoor amenity space and erection of fencing.

APPROVED. Hungerford Town Council proposed no objection (one abstention)

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**f) 23/00906/HOUSE**

8 Salisbury Road- Mr and Mrs Steve Thorpe

Garage conversion to garden room

APPROVED. Hungerford Town Council proposed no objection

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)

**g) 23/01438/HOUSE**

15 De Montfort Grove – Mrs Kate Fisher

2no. ground floor rear / side extensions and first floor extension over garage

APPROVED. Hungerford Town Council proposed no objection

[Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk)